



Job Description

LGV Mechanic

Department:	Operational Logistics
Grade:	SO1
Location:	Betony Road
Responsible to:	Fleet Team Leader

Main purpose of the role

To service, maintain and repair a wide range of vehicles, firefighting appliances, and associated plant and equipment as required.

Key Duties and Responsibilities

To inspect, service, maintain and repair fire service vehicles, cars, vans, fire appliances and off-road vehicles at workshops or fire stations in a safe and efficient manner.
To inspect, service, maintain and repair firefighting equipment, water pumps, generators, boat engines & associated equipment, lightweight portable pumps and ladders at workshops or fire stations in a safe and efficient manner.
To carry out fabrication work, which may involve welding and machining of various materials.
To carry out fitment and repair of 240v equipment.
To make proactive and reactive decisions whilst carrying out the duties of the on-call mechanic, attending to breakdowns of vehicles and equipment, also to include attending major incidents and maintenance and replenishment of welfare arrangements in and out hours in accordance with an agreed rota.
To liaise with fire and rescue service employees and external contractors and agencies as appropriate in relation to arranging testing, servicing and maintenance of equipment in accordance with agreed procedures.
Assist other fire and rescue services whilst in our area.
To record all work carried out and parts fitted accurately on to the workshop job cards and the timely completion of inspection-service sheets, as well as completing other workshop administrative tasks as required.
Service/inspect and repair battery and hydraulic powered rescue equipment.
To assist in producing risk assessments for work activities where significant hazards are identified.
Working with and assisting in the research/development and evaluation of equipment and vehicles as necessary, when the service endeavors to undertake new corporate vehicle purchasing projects.
To attend training courses and undertake any training necessary to carry out the role.

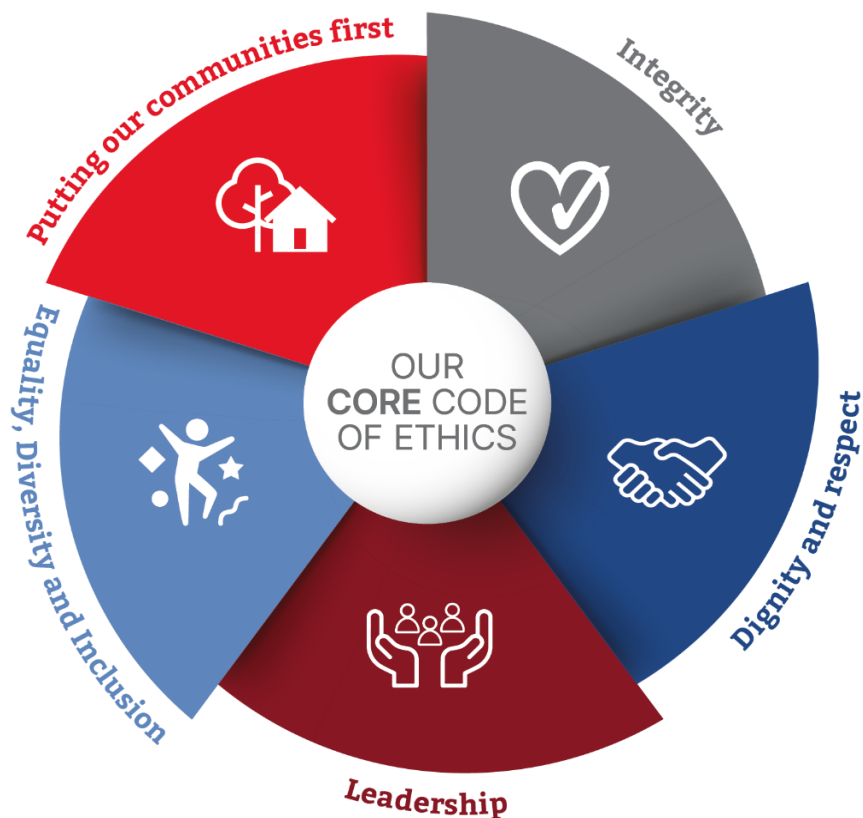
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| <ul style="list-style-type: none">• To promote, implement and comply with fire and rescue service policies, procedures, practices and principles, ensuring that service delivery and employment decisions are made in accordance with published fire and rescue service policies, particularly those relating to Equality, Diversity and Inclusion. To comply with and promote allied policies and procedures, treating all individuals without exception, with dignity and respect. To initiate appropriate action and procedures when breaches are evident. |
| <ul style="list-style-type: none">• Comply with statutory regulations and the service's health and safety policies at all times so that a strong safety culture is maintained and ensure cleanliness and good housekeeping standards are applied within the workshops. |
| <ul style="list-style-type: none">• To undertake such other duties and responsibilities appropriate to the post and grade as may be assigned. |

The job description sets out the main duties of the post at the time it was drawn up. Such duties will vary from time to time without changing the general character of the post or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

Person Specification

Requirements	Essential or Desirable	Identified by: AF – Application Form I - Interview
Qualifications and Training		
City & Guilds certificate in Repair and Maintenance of LGVs Part 1 and 2 or equivalent	Essential	AF
A current driving licence and be a car driver.	Essential	AF/I
LGV driving licence or prepared to undergo training and test.	Desirable	AF/I
City & Guilds certificate in Repair and Maintenance of Light Goods Vehicles Part 1 and 2 or equivalent	Desirable	AF
A National Craft certificate in the Repair and Maintenance of LGVs or equivalent.	Desirable	AF
Experience		
Recent experience of LGV inspecting servicing, repairs and maintenance.	Essential	AF/I
Recent LGV vehicle diagnostic ability.	Essential	AF/I
Recent fabrication work experience.	Essential	AF/I
Experience in dealing with clients and internal customers.	Essential	AF/I
Experience in vehicle body repair work.	Essential	AF/I
The desire and ability to learn new skills and technologies as required.	Essential	AF/I
Experience of servicing, testing and maintaining equipment such as installed water pumps, generators, lightweight portable pumps and ladders.	Desirable	AF/I
Previous experience with specialist vehicles.	Desirable	AF/I
Experience within a main dealership.	Desirable	AF/I
Experience of Scania vehicles.	Desirable	AF/I
Experience of being on-call and attending breakdown while adopting lone working policy.	Desirable	AF/I
Skills and Abilities		
Ability to prepare reports and maintain written records of test procedures.	Essential	AF/I

Good communication skills.	Essential	AF/I
Manual and mechanical dexterity.	Essential	AF/I
A capability of working in an analytical manner when problem solving and be capable of assessing the condition of components to affect repairs in an efficient manner.	Essential	AF/I
A mature attitude and an ability to work in an efficient manner whilst unsupervised.	Essential	AF/I
Ability to work safely in a workshop/vehicle servicing environment and have a working knowledge of Health & Safety practices.	Essential	AF/I
The ability to work as part of a team.	Essential	AF/I
Basic IT skills.	Essential	AF/I
An ability to maintain records in a computerised format.	Essential	AF/I
Other Factors		
An ability to undertake duties outside normal office hours including weekends and evenings.	Essential	AF/I
Willingness and availability to attend appropriate training courses.	Essential	AF/I



Putting our communities first

We put the interest of the public, the community and service users first.

Integrity

We act with integrity including being open, honest and consistent in everything we do.

Dignity and respect

We make decisions objectively based on evidence, without discrimination or bias.

Leadership

As positive role models, we are accountable for everything we do and challenge all behaviour that falls short of the highest standards.

Equality, Diversity and Inclusion

We stand against all forms of discrimination, create equal opportunities, promote equality, foster good relations and celebrate difference.